

# Class Guidelines and Procedures

## 8th Grade United States History

### Ms. Conway



On the right side, write 3 words:  
**Respect, Excellence, Community**

# BASIC GUIDELINES

- BE POLITE +
  - BE PREPARED +
  - BE PROMPT +
  - BE PROCUDTIVE =
- 

- BE PROMOTED.
- BE PROUD!

On the side write:

✓ What are  
Luther's promotion  
requirements?



# Respect in the Classroom

- BE POLITE:
- Raise your hand to participate in class.
- Do not call out in class.
- Listen to others.
- Keep your hands to yourself.
- Treat others the way you want to be treated.
- Say Please and Thank You
- Be helpful and do your part



✓ RESPECT

✓ On the side, list 3 ways a person shows respect in class:

# Scenario 1: Community

- You are asked to move into groups and you see that an “unpopular” kid is in your group. One of your group mates groans and says to him, “Why do you have to be in this group?”
- What would you do? How would you be respectful?
- How would you show support for your Community of fellow learners?

# Excellence in the Classroom

- BE PREPARED
- Form 2 Lines, Enter Quietly
- Write your homework in your planner.
- Have supplies/workbook on your desk.
- BE PROMPT
- Be in your seat with supplies and planner ready before the bell rings.
- Wait to be dismissed.
- BE PRODUCTIVE
- Do your best work on time. Show pride in your work.
- Do your own work!
- Be prepared to make up work if you are absent.



1. Rate your work habits  
(circle)  
Fair/Good/Great

2. What could you improve:

# Grades: Excellence

- ✓ Work quality and understanding of the topic.
- ✓ Ability to follow directions and expectations for the assignment.
- ✓ Creativity and going “above and beyond” average expectations
- ✓ Exceptional work = **A or B**
- ✓ Average work = **C**
- ✓ Incomplete or poor quality work = **D or F**
- ✓ Late work: One day grace period for partial credit
- ✓ Cheating and plagiarism will result in a failing grade and Academic Dishonesty on report card



On the side write:

- ✓ What does above and beyond mean?

# Scenario 2

- You have received a bad grade on an assignment you thought you did well on and you are really angry when you see your grade.
- What do you do? How would you ask respectfully?

# Student Incident Report

- SIR
  - First 5 Weeks: SIR Warnings
  - Reset after the first 5 Weeks
    - SIRs accumulate for the rest of the semester
  - 3 SIRs: Lunch Detention
  - 4 to 5: Office Referral
  - Tardies do not reset
- Raffle Tickets
  - School/Class



# Notebook

- 1 or 1 ½ inch 3 ring binder
  - 2 dividers: Assignments, Projects

Workbook

# Teacher Contact

Website:

- [historywithmsconway.weebly.com](http://historywithmsconway.weebly.com)

Ms. Conway's school e-mail: [susanconway@burbankusd.org](mailto:susanconway@burbankusd.org)

Check grades on the At Home Grade Website (Parent Portal)

- Grades are updated every 1 to 2 weeks
- Supplies: 1 to 1 1/2 Notebook for Social Studies